

5 January 1959

MEMORANDUM FOR: Director of Logistics
Chief, Management Staff

SUBJECT : Workload and Staffing of Printing Services Division, Office of Logistics.

REFERENCES : (a) Memo dtd 13 Oct 58 to DD/S fr C/Mgmt Stf, same subject.
(b) Memo dtd 5 Jan 59 to DCI fr DD/S, subj.: "NIS Program."

1. I have deferred action on Reference (a) for two reasons: first, because almost since this staff study was submitted the policy question as to the level at which the NIS Program is to be carried on has remained unresolved, and, second, because during our recent Budget Hearings the Director determined that the Agency would not increase its personnel strength and would make every effort to reduce by at least three per cent. He has specifically designated the Office of Logistics as one of those components in which he feels that we should be able to make a substantial reduction.

2. As of now, the level at which the NIS Program is to be carried on has still not been decided. However, the Director has indicated his strong desire and intent to curtail this Program somewhat. (Reference (b)) Pursuant to the Director's instructions it will be necessary for the DD/S components to reduce at least three per cent during Fiscal Years 1959 and 1960, and it seems reasonably certain that the Office of Logistics may be required to reduce more than three per cent. It follows then that under these circumstances I cannot authorize an increase in the Printing Services Division which, in turn, merely increases the ceiling of the Office of Logistics.

3. Final action on this staff study will have to await my own review of the DD/S components to determine what reductions we can make, and possibly the review by the Manpower Task Force which has just been appointed by the Director to consider the efficiency with which personnel are being used. In the meantime, the Director of Logistics should make every possible effort to eliminate the excess backlog of National Intelligence Surveys by 1 July 1959 without any increase in personnel.

L. K. White
Deputy Director
(Support)

cc: DD/I
AD/M
/Comp